



# NINJARED DESIGN

## SKILLS

- Web/Graphic Design and Development
- Business Management
- Project Management
- Communication Designer
- Video Production – Filming/editing/graphics
- Branding
- Client Relations Specialist
- Publisher, Adobe CS, Coda, Transmit, Filezilla, Basecamp, Producteev,
- WHM, mixed media artwork, ProTools, Wordpress, Drupal, Joomla
- iMovie/Final Cut
- Comfortable on most all computer programs and software systems.
- Team Builder

## EDUCATION

- **Dodge City High School 1990-1994**  
General Education, High School Diploma
- **Dodge City Community College 1995-1998**  
Business Management, Video Production, Photography, Journalism

## CONTINUING EDUCATION AND TRAINING

- AAPC and Online Courses, Business, Healthcare and Government
- Wellspring Counseling Center, Counseling Certificate
- Jehu Ministries, Ordained Minister, Worship Leader

## RELATED EXPERIENCE

- **Ninjared Designs 2002-Present**  
Independent Contractor for graphics, web design and development. Business set design and branding for various companies locally and across the United States and Canada. Monthly maintenance of sites, Manage email lists, shoot and edit video and promotional videos, graphic and content updates. Project management and communications director for various retainer clients. Portfolio available upon request. Also at [ninjared.net](http://ninjared.net).

- **Executive Director of Havilah Consulting, Inc. 2007-2016**  
Overseer of department teams and progressive development, Lead weekly department meetings, Lead bi-monthly board meetings, Problem solving, Quarterly audits of all clients, Developed business strategies for company and clients both online and face to face, Team building, Built new client relations.
- **Senior Director of Client Relations/Share Holder 2002-2016**  
Client Relations Specialist, Management Consulting, A/R Management, Implementation of Daily operations and processes, Client/Contract Reviews, Training of Staff and Consultants, Problem Solving, Quarterly Audits of all Clients, Developed Business strategies for company and clients, Team building, Built new client relations.

### OTHER EXPERIENCE

- **Music Instructor**  
Firehouse Music Stores and Private lessons in home studio  
Weekly instruction for 15 years for over 2,000 plus students
- **Annagail**  
[www.annagail.net](http://www.annagail.net)  
Co-lead in a band with my wife, Jennifer. Formerly signed with All Entertainment Music and Provident.

### REFERENCES

Personal and Professional References available upon request.

### EXTRACURRICULAR ACTIVITIES

- Singer/Songwriter
- Extensive Volunteer work with many non profit organizations
- Mission trips
- Loving life with my wife of 16 years and my 12 year old daughter Faith, 9 year old daughter from Haiti, Grace, and my 3 year old son, Cohen.

